

Purchasing Guide for Bookroom Ready Books

QUOTE AND PO INSTRUCTIONS

A quote **MUST** be received from the vendor prior to entering the requisition, to ensure APS receives the contracted pricing. The vendors listed below are under contract, so only one quote is needed.

INFORMATION TO GIVE THE VENDOR WHEN REQUESTING A QUOTE:

When requesting a quote, provide the following information to the vendor in order to ensure the quote contains the discounted contract pricing:

1. List of items to be quoted
2. Contract #
3. Your APS Contact information (in case the vendor has a question regarding your request.
4. APS Site's "Ship To" address (*your location*)
5. Instruct the vendor to send you the quote via email in PDF format

RFP # 22-038KL

BOOKROOM READY BOOKS

TERM: 6/24/2022 – 6/23/2026

BOARD APPROVED: 6/22/2022

VENDOR	VENDOR #	CONTRACT #	CONTRACT TERM	VENDOR CONTACT FOR QUOTES
Barnes & Noble	10319	15939	6/24/2022 – 6/23/2026	PeggyLea Baker 850-585-2460 pbaker@bn.co
Booksource	10394	15940	6/24/2022 – 6/23/2026	Anna Frazier 800-444-0435 afrazier@booksource.com
Capstone	36099	15941	6/24/2022 – 6/23/2026	Matt Croyle 800-471-8112 ext 8319 mcroyle@capstonepub.com
Follett School Solutions	40175	15942	6/24/2022 – 6/23/2026	Timothy Edmonds 877-899-8550 ext 46429 tedmonds@follett.com
Heinemann	11157	15943	6/24/2022 – 6/23/2026	Customer Service 800-225-5800 custserv@heinemann.com
Mackin Educational Resources	22169	15944	6/24/2022 – 6/23/2026	Customer Service 800-245-9540 mackin@mackin.com
Salina Bookshelf Inc Books in Navajo, Hopi, Multicultural Materials	13602	15945	6/24/2022 – 6/23/2026	Eric Lockard 928-527-0070 elockard@salinabookshelf.com
Scholastic	12310	15946	6/24/2022 – 6/23/2026	David Martinez 505-208-2505 davidmartinez@scholastic.com
Teacher Created Materials	12564	15947	6/24/2022 – 6/23/2026	Susan Sanchez 575-317-1998 susan.sanchez@tcmpub.com
Vista Higher Learning	30315	15948	6/24/2022 – 6/23/2026	Jonathan Gregory 303-249-2037 jgregory@vistahigherlearning.com
World Book	12846	15949	6/24/2022 – 6/23/2026	Jennifer Clayton 815-919-1886 jennifer.clayton@worldbook.com
Worlds Unknown Publishers Books in Swahili	49569	15950	6/24/2022 – 6/23/2026	Joan Cheboswony 480-648-6200 joan.cheboswony@gmail.com